

# DID U KNOW

AUGUST 2015

New Contract Language

## **8.07 Vacation: Scheduling**

Approval or denial of vacation requests will be based on operational needs, however, the Medical Center will use best efforts to grant vacation requests beyond the minimum per Schedule L.

The PCD shall post approved vacation time on each unit in a standardized grid by shift. This grid shall reflect the approved vacation time and shall be kept in the unit's scheduling book.

### **NOTE:**

Schedule L is defined as minimum guidelines. If you and/or your unit is continually denied vacation above the minimum, we now can challenge the approval process based on the Medical Center using **best efforts.**

In order to provide the staff with an opportunity to make appropriate requests, you will now be able to view the approved vacation time on your unit and shift.

Remember, submitted vacation requests shall, within ten (10) days of submission, be returned to the nurse.