



# NOTICE OF 2019 NOMINATIONS AND ELECTION OF HPAE LOCAL 5186 OFFICERS

The Nominations/Election Committee announces that there are five (5) Local 5186 officer positions that are up for election this year. The nomination committee is currently accepting nominations for these positions.

**POSITIONS:** President  
Vice President  
Secretary  
Treasurer  
Grievance Chairperson  
*(Job descriptions can be found on the back of this form.)*

**TERM OF OFFICE:** September 1, 2019 through August 31, 2021

**NOMINATIONS PROCEDURE:** Attached you will find a copy of the Nomination Form. Return completed nomination form directly to a committee member or to HPAE Local 5186 Nominations/Elections, PO Box 119, Emerson, New Jersey, 07630. Union office phone number (201) 262-5005.

**NOMINATIONS DEADLINE:** July 22, 2019

**ELECTION DATE:** Ballots to be mailed to all members in July. Candidates may be present for the mailing of the ballots. Please advise the committee if you wish to be present at the mailing of the ballots. If the election is uncontested, the nomination and election committee will cast one vote on behalf of the membership and the election will be complete.

**ELIGIBILITY:** Any HPAE Local 5186 member in good standing is eligible to run for office. All candidates elected must attend HPAE officer training on September 10<sup>th</sup>, 2019. Nominations/Election Committee members are not eligible to run for office.

**HPAE LOCAL 5186 NOMINATION/ELECTION COMMITTEE:** Mary Dickerson ([kaos1163@msn.com](mailto:kaos1163@msn.com)) Michelle Kelleher ([jerseym@aol.com](mailto:jerseym@aol.com)), Jennifer Cavello ([jennifercavello@gmail.com](mailto:jennifercavello@gmail.com)) and Jeffrey David Ball (HPAE Staff Representative, [jball@hpae.org](mailto:jball@hpae.org))

----- **Cut here and return Nomination Form** -----

## NOMINATION/DECLARATION STATEMENT

As a member in good standing of HPAE Local 5186, I wish to nominate

**For President**

\_\_\_\_\_  
(Please print nominee's name)

\_\_\_\_\_  
(Candidate's Signature)

**For Vice President**

\_\_\_\_\_  
(Please print nominee's name)

\_\_\_\_\_  
(Candidate's Signature)

**For Secretary**

\_\_\_\_\_  
(Please print nominee's name)

\_\_\_\_\_  
(Candidate's Signature)

**For Treasurer**

\_\_\_\_\_  
(Please print nominee's name)

\_\_\_\_\_  
(Candidate's Signature)

**Additional nominees on back**

**For Grievance Chairperson**

\_\_\_\_\_  
(Please print nominees name)

\_\_\_\_\_  
(Candidates Signature)

\_\_\_\_\_  
(Please print your name)

\_\_\_\_\_  
(Your Signature)

You may nominate yourself. Candidates who are nominated, must sign this form. By signing, this shows the noimination /Election Committee that the candidates accepts the nomination. If form is not properly signed, it will become void.

**This must be completed and received by July 22, 2019.**

***President***

The President will be the principal officer of the local. It shall be the President’s duty to administer the affairs of the local and to execute policies established by the local. The President shall preside at all meetings of the membership and serve as ex-officio member of all committees, may appoint chairpersons of committees and shall discharge all duties incidental to the office of President. The President shall also serve as the Second Vice-President on the State Executive Council of the State Federation and shall be eligible to serve on the Executive Committee of the State Federation in accordance with the State Federation Constitution. The President shall be a delegate to the State and National Convention.

***Vice President***

The Vice President will perform all duties of the Office of Vice President so designated by the President. In the absence of the President the Vice President shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice-Presidents shall be delegate to the State and National Conventions.

***Secretary***

The Secretary shall keep or cause to be kept an accurate record of minutes of the meetings of the Local and shall give or cause to be given notices of all meetings in accordance with these By-Laws. The Secretary shall be responsible for the Local newsletter, and shall in general perform all duties incidental to the Office of Secretary. The Secretary shall be a delegate to the State and National Convention.

***Treasurer***

The Treasurer shall supervise the maintenance and distribution of all funds of the Local and shall keep accurate and current records of such funds. The Treasurer shall keep all financial records on a permanent basis. The Treasurer shall work with the State Federation Secretary/Treasurer in developing and implementing a budget, and shall in general perform all duties incidental to the office of Treasurer. The Treasurer shall be a delegate to the State and National Convention.

***Grievance Chairperson***

The primary responsibility of the Chairperson will be the grievance handling for bargaining unit members. The Grievance Chairperson will establish and train a grievance committee. The Grievance Chairperson will serve on the Executive Council in accordance with the State Federation Constitution.

HPAE Elections  
110 Kinderkamack Road  
Emerson, New Jersey 07630