



NOTICE OF 2020 NOMINATIONS AND ELECTION OF HPAE LOCAL 5105 OFFICERS

The Nominations/Election Committee announces that there are four Local 5105 officer positions that are up for election this year. Nominations for these positions are currently being accepted by the nomination committee.

POSITIONS: President
Co-Vice President of Hospital
Co-Vice President of CNS
Treasurer/Secretary

TERM OF OFFICE: September 1, 2020 through August 31, 2022

**NOMINATIONS
PROCEDURE:** Attached you will find a Nomination/Declaration Statement. Return completed form directly to a committee member or to HPAE Local 5105 Nominations/Elections, PO Box 119, Emerson, New Jersey, 07630. Union office phone number (201) 262-5005.

**NOMINATIONS
DEADLINE:** July 27, 2020

ELECTION DATE: Ballots to be mailed to all members in August. Candidates may be present for the mailing of the ballots. If it is an uncontested election, the committee will cast one ballot on behalf of the state, in which case no ballots will be sent. Please advise the committee if you wish to be present at the mailing of the ballots. Candidate must confirm nomination has been received by a committee members otherwise name may not appear on ballot.

ELIGIBILITY: Any HPAE Local 5105 member in good standing is eligible to run for office.

HPAE LOCAL 5105 NOMINATION/ELECTION COMMITTEE: Cindy Stepp, Dawn Jones and Jeffrey David Ball (HPAE Staff Representative, jball@hpa.org)

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OFFICER JOB DESCRIPTIONS

President

The President will be the principal officer of the local. It shall be the President's duty to administer the affairs of the local and to execute policies established by the local.

The President shall preside at all meetings of the membership and serve as ex-officio member of all committees, may appoint chairpersons of committees and shall discharge all duties incidental to the office of President. The President shall also serve as the Second Vice-President on the Executive Council of the State Federation and shall be eligible to serve on the Executive Committee of the State Federation in accordance with the State Federation Constitution. The President shall be a delegate to the State and National Convention.

Vice Presidents

The Local shall elect members to serve in two Vice President positions. One Vice-President shall be elected by bargaining unit members who work at the hospital. The other Vice-President shall be elected by all bargaining unit members who work at the Community Nursing Service. It shall be the Vice-Presidents' job to coordinate the activities of the union reps and members in the respective bargaining unit. In the absence of the President, the Vice-Presidents shall perform all duties of the President as they pertain to the respective bargaining unit and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice-Presidents shall be delegates to the State and National Conventions.

Secretary/Treasurer

The Secretary/Treasurer shall perform all duties incidental to the office of Secretary and Treasurer including: the Secretary/Treasurer shall keep or cause to be kept an accurate record of minutes of all meetings of the local, shall give or cause to be given notices of all meetings in accordance with these by laws, shall keep the membership roster and all communications regarding the same, shall be responsible for the local newsletter and shall be responsible for all local union finances. The Secretary/Treasurer shall be delegates to the State and National Conventions.

NOMINATION/DECLARATION STATEMENT

As a member in good standing of HPAE Local 5105, I wish to nominate
(You may only nominate a Vice President from your Division)

For President

(Please print nominees name)

(Candidates Signature)

For Vice President Hospital

(Please print nominees name)

(Candidates Signature)

For Vice President CNS

(Please print nominees name)

(Candidates Signature)

For Secretary Treasurer

(Please print nominees name)

(Candidates Signature)

(Please print your name)

(Your Signature)

You may nominate yourself. Candidates, who are nominated, must sign this form. By signing, this shows the nomination /Election Committee that the candidates accept the nomination. If form is not properly signed, it will become void.



This must be completed and received by July 27, 2020

**Health Professionals and
Allied Employees Local 5105 elections
110 Kinderkamack Road
Emerson, New Jersey 07630**