



NOTICE OF 2023
NOMINATIONS AND ELECTION
OF HPAE LOCAL 5186 OFFICERS

The Nominations/Election Committee announces that there are five (5) officer positions that are up for election this year. The officer positions are **President, Vice Presidents, Secretary, Treasurer and Grievance Chairperson**. Nominations for these positions are currently being accepted by the nomination committee.

POSITIONS: President
Vice President
Secretary
Treasurer
Grievance Chairperson

(Job descriptions can be found in your Constitution and By-Laws.)

TERM OF OFFICE: September 1, 2023 through August 31, 2025

**NOMINATION
PROCEDURE:**

A member in good standing may nominate another member to run for office. To nominate a candidate, a member must submit a nomination form to the Elections Committee **with candidates signature accepting nomination**. A member may also nominate themselves for office. Said nomination forms must be submitted no later than the timeline set forth in the Notice of Election. A member may not nominate more than one candidate for the same position. A member may not be a candidate for more than one position. Attached you will find a Nomination notice and form. Return completed form to Local 5186 Nominations and Elections, P.O. Box 119, Emerson, New Jersey 07630 or emailed to Localelections@hpae.org . Union office phone number (201) 262-5005. Candidates must confirm receipt of nomination from a committee member by the deadline. If not confirmed, the committee cannot guarantee name will appear on ballot.

DO NOT PLACE FORM IN UNION MAILBOX AT HOSPITAL.

NOMINATION DEADLINE: **Form must be received by**
August 7, 2023 - 10:00 a.m. all forms received late will be void

ELECTION INFORMATION:

Ballots to be mailed to all members in August. If it is an uncontested election, the committee will cast one ballot on behalf of the slate in which case no ballots will be sent. All candidates may examine membership list and be present for the mailing and counting of the ballots. You must advise the committee in writing if you wish to be present or would like to view membership list. The reason for this is they will then share all the necessary information such as place and time. Candidates must abide by “rules of conduct” establish by committee. If any candidate does not receive the rules of conduct, please contact a committee member.

ELIGIBILITY: Any HPAE Local 5186 member in good standing is eligible to run for office. All elected candidates must attend HPAE Officer training.

HPAE LOCAL 5186 NOMINATION/ELECTION COMMITTEE: Mary Dickenson, Mary Kelly and Jeffrey David Ball (HPAE Staff Representative) jball@hpae.org

NOMINATION/DECLARATION STATEMENT ON Back of Form

As a member in good standing of HPAE Local 5186, I wish to nominate

For President

(Please print nominees name)

(Candidates Signature)

For Vice President

(Please print nominees name)

(Candidates Signature)

For Secretary

(Please print nominees name)

(Candidates Signature)

For Treasurer

(Please print nominees name)

(Candidates Signature)

For Grievance Chairperson

(Please print nominees name)

(Candidates Signature)

(Please print your name)

(Your Signature)

You may nominate yourself. Candidates who are nominated, must sign this form. By signing, this shows the noimination /Election Committee that the candidates accepts the nomination. If form is not properly signed, it will become void.

President

The President will be the principal officer of the local. It shall be the President’s duty to administer the affairs of the local and to execute policies established by the local. The President shall preside at all meetings of the membership and serve as ex-officio member of all committees, may appoint chairpersons of committees and shall discharge all duties incidental to the office of President. The President shall also serve as the Second Vice-President on the State Executive Council of the State Federation and shall be eligible to serve on the Executive Committee of the State Federation in accordance with the State Federation Constitution. The President shall be a delegate to the State and National Convention.

Vice President

The Vice President will perform all duties of the Office of Vice President so designated by the President. In the absence of the President the Vice President shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice-Presidents shall be delegate to the State and National Conventions.

Secretary

The Secretary shall keep or cause to be kept an accurate record of minutes of the meetings of the Local and shall give or cause to be given notices of all meetings in accordance with these By-Laws. The Secretary shall be responsible for the Local newsletter, and shall in general perform all duties incidental to the Office of Secretary. The Secretary shall be a delegate to the State and National Convention.

Treasurer

The Treasurer shall supervise the maintenance and distribution of all funds of the Local and shall keep accurate and current records of such funds. The Treasurer shall keep all financial records on a permanent basis. The Treasurer shall work with the State Federation Secretary/Treasurer in developing and implementing a budget, and shall in general perform all duties incidental to the office of Treasurer. The Treasurer shall be a delegate to the State and National Convention.

Grievance Chairperson

The primary responsibility of the Chairperson will be the grievance handling for bargaining unit members. The Grievance Chairperson will establish and train a grievance committee. The Grievance Chairperson will serve on the Executive Council in accordance with the State Federation Constitution.

HPAE Elections
110 Kinderkamack Road
Emerson, New Jersey 07630